

SPRING MEADOW CONDOMINIUM ASSOCIATION

LANDSCAPING CHANGE REQUEST AND DONATION  
TO THE COMMON AREA/S OF MY UNIT

UNIT OWNER/S \_\_\_\_\_ UNIT # \_\_\_\_\_  
\_\_\_\_\_

Request Date: \_\_\_\_\_ (Deliver to SMCA Landscaping Chairperson)

I/We would like to make the following change/s to the common area/s of my/our unit:

TREE/S \_\_\_\_\_ BUSH/S \_\_\_\_\_ PERENNIAL/S \_\_\_\_\_

SMCA site prep/removals: Yes \_\_\_ No \_\_\_ (Chairman: est. cost to SM \$ \_\_\_\_\_)

1. \_\_\_\_\_  
\_\_\_\_\_
2. \_\_\_\_\_  
\_\_\_\_\_

I/We accept responsibility for all costs of the installation.

Items: 1.	_____	Cost: \$	_____
2.	_____	\$	_____
3.	_____	\$	_____

Signature of Unit Owner/s: \_\_\_\_\_

Home # \_\_\_\_\_ Cell # \_\_\_\_\_

Landscaping Chairman's Approval: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_

Board Review: \_\_\_\_\_

Prior to site preparations by SMCA, the unit owner is to present to the SMCA Treasurer a check for the full amount of the approved project (materials, installation and taxes) written out to the supplier. This check will be released to the supplier once the work is approved by the unit owner and SMCA.

Funding Received: \_\_\_\_\_ Date: \_\_\_\_\_ SMCA Treasurer: \_\_\_\_\_